
Logging Service Hours

— Navigating Naviance & x2vol —

Service Hour Requirements

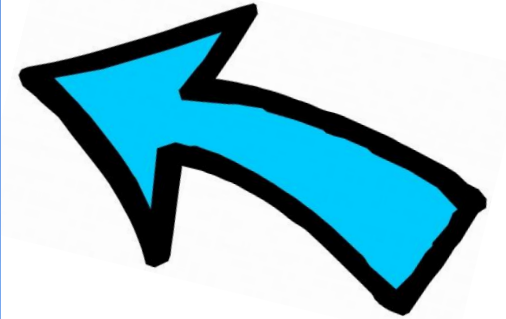
5 Total Hours

- Money earned does not earn hours
 - Supporting others in need *outside* of immediate family
 - Community organizations
 - Follow your passions with your volunteer work
 - More information to come
-



Finding x2vol

1. Go to CLASSLINK
2. Find NAVIANCE
3. Click on NAVIANCE



***Log in using your school email and six digit student ID number**



Naviance Homepage. Next: Find CAREERS.

Naviance

Home Self-Discovery **Careers** Colleges Planner

Future Planning

Click CAREERS for x2vol

No Path Selected
Plan for life after high school and select the path that will lead to future success.

Select Path

Career Goals

OR

Naviance

's Future Planning

Select the 3 lines to find CAREERS

No Path Selected
Plan for life after high school and select the path that will lead to future success.

Select Path

Select x2vol to Begin Entering Service Hours

Home Self-Discovery **Careers** Colleges Planner

Career Exploration
♥ Favorite Careers and Clusters
Explore Careers
Explore Clusters and Pathways

Military Exploration
♥ Favorite Military Branches
Explore Military Branches

Experiential Exploration
Explore Roadtrip Nation Videos
x2vol
Family Connections for a variety of
• Self-Discovery
• Career Exploration
• Academic Planning

No Path Selected

OR

Naviance Home

Self-Discovery

Careers

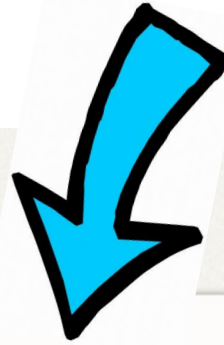
Career Exploration
♥ Favorite Careers and Clusters
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Military Exploration
♥ Favorite Military Branches
Explore Military Branches

Experiential Exploration
Explore Roadtrip Nation Videos
x2vol
Colleges

Select “Add Hours”

Dashboard



Groups & Goals Progress

■ Hours Submitted ■ Hours Approved

Class of 2029

7th Grade Community Service Hours
(06/01/2023 - 05/25/2024)

Common Tasks

[Find Opportunities](#)

[Add Hours](#)

[Service Transcript](#)

[Account Settings](#)

Bulletin Board

Updated: 06/05/2023 @02:20 PM CST

Welcome to x2VOL (Time to Volunteer)!

Each year, JMS students are required to complete 5 hours of community service. Community service is voluntary work completed in order to support another person, group of people, or organization. The following organizations participated in our September 2021 or 2022 Service Learning Fair and welcome JMS student volunteers:

*Packing for the Streets

*Heart to Heart Pantry

*Columbus Marathon

*LIA Libraries

*Barrington Clown Around

*Nationwide Children's Hospital

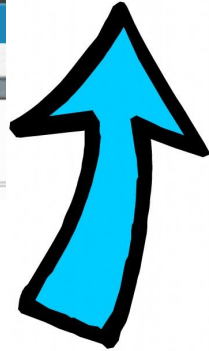
Start a New Log by Selecting “Create New”

My Activity Log

Print Activity Log



⤴	2	Personal Projects	+ Create New	Newest to Oldest	
ACTIVE PROJECTS					
OPPORTUNITY	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	RESUBMIT ALLOWED?	



Begin Entering Your Service Hours...

Create a Personal Project



Activity

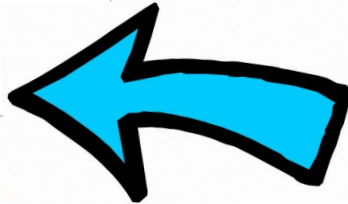
[Max. 100 character]

Agency or Organization Name

Project Description

Personal Projects

If you've completed an event outside of what's listed in x2VOL, such as volunteering at a local hospital, then claim your hours as a Personal Project.



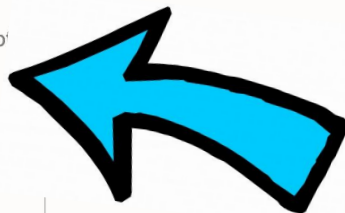
Be specific and thorough in your description.

Attachments

Attachments

+ Add files...

You can upload .pdf, .jpg, .png, .gif, .bmp, .zip, .doc, .docx, .xls, .xlsx, .ppt, .pptx, .txt, .wmv, .mp4, .rtf, .csv, .pps, .wma, .flv, .mov, .mpg files. The maximum file size is 20MB.



Drop Files Here

Make this a recurring project

Allows you to reuse this personal project for future claims without reentering the information.
(ex. Volunteering at the food bank several times a month.)

Interests (Please select the interest that best describes the activity you performed)

Humanitarianism

Faith-based

Environmental

Government

Educational

Career Clusters

Agricultural & Natural Reso ...

Education & Training

Public Safety, Corrections ...

Government & Public Adminis ...

Architecture & Constructions

Hospitality & Tourism

Manufacturing

Science, Technology, Engine ...

Arts, AVV Technology & Comm ...

Human Services

Marketing, Sales & Service

Health Science

Business, Management & Admi ...

Information Technology

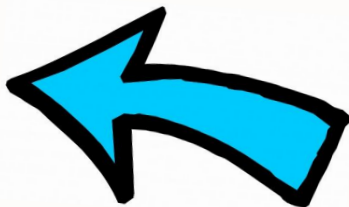
Finance

Transportation, Distributio ...

Upload service hours documentation here. If you don't have paper documentation, skip this step.

Activity Verification Contact

The contact you specify here will be sent a verification request link. The link will allow the contact to provide verification that the service hours that you've claimed for this event are accurate. Please note that this information may also be audited.



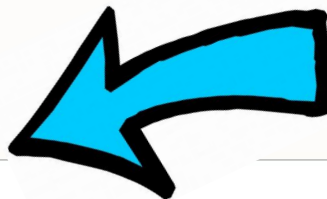
This is the person who will verify your hours. Double check to make sure the information is accurate!

Claim Hours (Date that you performed the service.)

If you volunteered multiple days for the same activity, please enter the TOTAL amount of hours and select the most recent date volunteered. You can provide the dates/date range in the Description section at the top of this page. If you have been instructed to provide one entry per date please do so.

Date	Hours	Minutes
<input type="text" value=""/> 	<input type="text" value="00"/> ▾	<input type="text" value="00"/> ▾

Reflections



Make sure you thoroughly reflect on BOTH questions or you may be asked to redo your response.

1 - In what way did you contribute (to the individual/agency/organization) where you volunteered?

2 - What did you learn about your own skills and interests?

Don't forget these two!

Organization Goals

Select where the hours being claimed will be credited to. Either choose an [Exclusive Goal](#) or choose the option "[Apply to all Non-Exclusive Goals](#)"

NOTE: Below are all ACTIVE goals in your organization. If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
<input type="radio"/>	Apply to all Non-Exclusive Goals:						
	7th Grade Community Service Hours Class of 2029		6/1/2023	5/25/2024	5.00	0.00	5.00
★	Sponsored Goals - Goals offered by an organization						

The hours that I am submitting are accurate, and the details (including hours, dates, location, and contact information) are truthful. I understand that the information I am submitting may be checked for accuracy.

Comments

DATE	USER	COMMENT
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You Did It! Hit Submit!

Claim History

DATE/TIME

EVENT

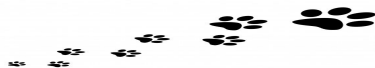
Submit

Cancel



What Your Verifier Sees...

Action Requested: Confirm hours for



External

Inbox x



x2VOL <student-verification-noreply@x2vol.com> [Unsubscribe](#)
to me ▾

Sun, Sep 17, 9:59 PM (16)



Shannon Rook,



listed you as the verification contact in x2VOL for the work done on 07/14/2023.

school uses x2VOL to track student hours and experiences.



Please click below to see the details and verify their hours for Moving on 07/14/2023.

[Verify Hours](#)